Add your company name

[Add address] | [Insert your own logo]

Students: replace the prompts with your content using the Word template. Remove these instructions from your completed certificate.

Add your gift certificate heading

[Add business name]

[Add address] | [Add phone number and email]

AMOUNT [Add value and currency]

TO [Add recipient or writing line]

FROM [Add sender or writing line]

MESSAGE [Add message or two writing lines]

CODE OR NUMBER [Add certificate identifier]

EXPIRATION [Add applicable terms or remove field]

[Add where and how this certificate may be redeemed.]

[Add website and relevant redemption terms.]